

Virginia's Consumer **Document System**

Modernized Eligibility and Services Document Workflow Management for Virginia's Social Service Agencies

Business Process Overview - VaCD Concepts

Other Programs

Energy Assistance

Foster Care

Medicaid

Food Stamps

TANF

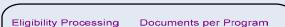
Unique document

sets exist for each program

VDSS / ISSDS - VaCD User Requirements VaCD Concepts - Rev. 2.0 - October 23, 2006

Automated Documents Management for Social Services Eligibility and Services

Programs-Related Doc. Processing



- Elig, Intake
- Search Interview

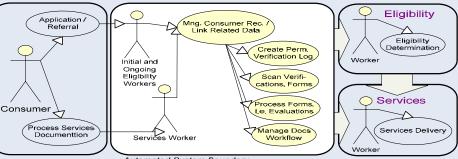
Services Processing

- Referrals (Search)
- Interview
- (Investigation)
- Processina
- Ongoing Activity

Process Start

Generic Automated Process

Post-Processing



Automated System Boundary

The Problem

Short Term Solution

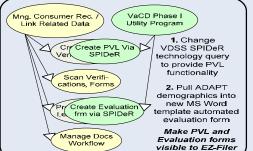
Long Term Solution

Legacy EZ-Filer System Issues

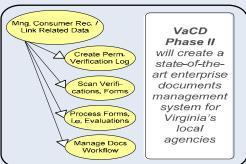


EZ-Filer's Automated Evaluation -'AVI' process is broken

VaCD Phase I - Work Around EZ-Filer



VaCD Phase II - Build New System



VaCD Phase I Goals

Process Forms

i.e. Evaluations

Manage Docs

VaCD Phase II Goals

Create a utility program to work around defects in EZ-Filer.

Phase I-A:

Modify VDSS SPIDeR to provide a narrowed query 'result set' that can be run for multiple family members. This will be saved as the permanent verification log - PVL,

Phase I-B:

Provide a Microsoft Word macro based evaluation form. Prepopulate ADAPT demo-graphics Both the PVL and Eval. files are made

'visible' to EZ-Filer

Create a state-of-the-art social services documents management application available to any local DSS

Phase II-A

Create basic consumer file management Recreate VaCD Phase-I functionality in new software

platform.

Phase II-B

Add additional document management capability, including the scanning of verifications

Phase II-C

Add case workflow: scheduler, alerts, notes

Enhance system administration